





Background

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Why Have Parent and Carer Groups in Our Catholic Schools?

A New Constitution and Model

In 2020, the P&F Associations Constitution

The P&F Association Constitution is a document that outlines the rules and regulations for the P&F Association. It is a legal document that governs the association's operations and provides a framework for the association's activities. The constitution is a key document for the P&F Association and is essential for its success.

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1. A Parents and Friends Association (P&F)

OR

2. A Parent Engagement Group (PEG)

The P&F Association Constitution is a document that outlines the rules and regulations for the P&F Association. It is a legal document that governs the association's operations and provides a framework for the association's activities. The constitution is a key document for the P&F Association and is essential for its success.

What's the Difference Between a P&F and a PEG?

PARENTS AND FRIENDS ASSOCIATION (P&F)

The P&F Association is a group of parents and friends who work together to support the school and its activities. The P&F Association is a group of parents and friends who work together to support the school and its activities. The P&F Association is a group of parents and friends who work together to support the school and its activities.

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P&F Association Constitution 2020

THIS CONSTITUTION REPLACES THE PREVIOUS CONSTITUTION AND IS TO BE USED BY ALL SCHOOL P&F ASSOCIATIONS.

PARENT ENGAGEMENT GROUP (PEG)

The PEG is a group of parents and friends who work together to support the school and its activities. The PEG is a group of parents and friends who work together to support the school and its activities. The PEG is a group of parents and friends who work together to support the school and its activities.

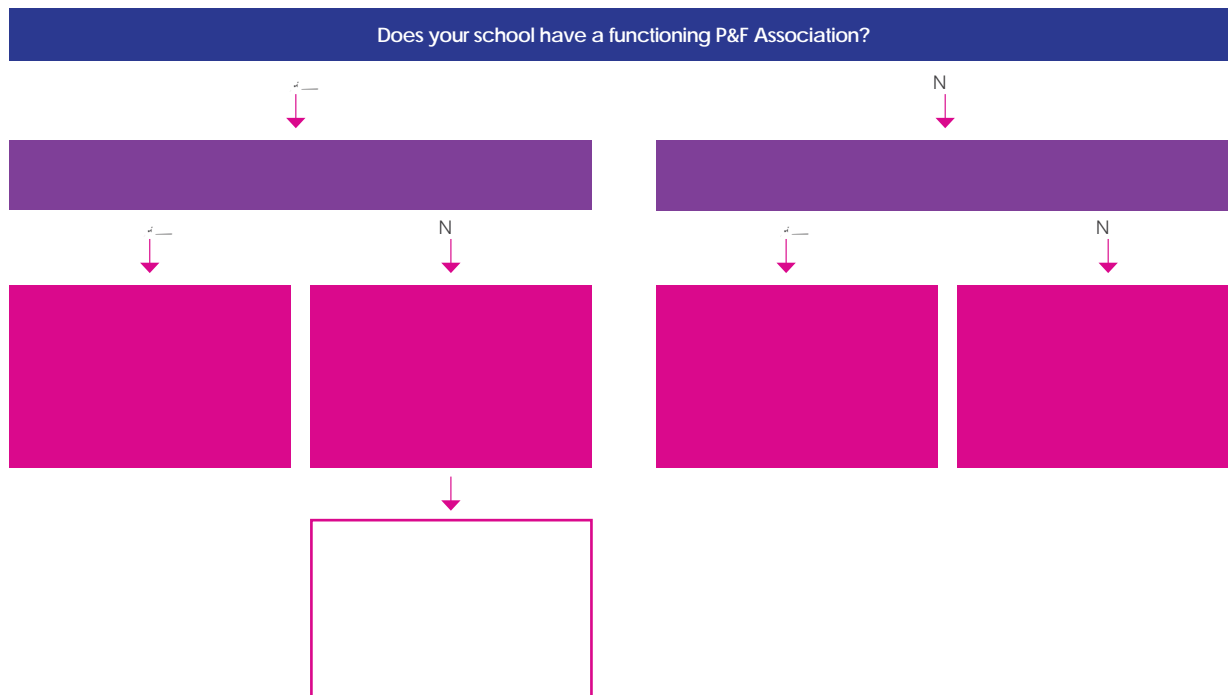
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Choosing the Right Parent Group for Your School

Parents & Friends Association (P&F) Parent Engagement Group (PEG).

The following diagram is designed to assist the meeting decision-making process.



SETTING UP OR CONTINUING A P&F ASSOCIATION

1. A P&F Association (P&FA) is a group of parents and friends who meet regularly to support the school. The P&FA is a voluntary organization and is not a part of the school. The P&FA is responsible for raising funds to support the school and for organizing events and activities for the school community. The P&FA should be established at the school's Annual General Meeting (AGM).

SETTING UP A PEG

1. A Parent Engagement Group (PEG) is a group of parents and friends who meet regularly to support the school. The PEG is a voluntary organization and is not a part of the school. The PEG is responsible for raising funds to support the school and for organizing events and activities for the school community. The PEG should be established at the school's Annual General Meeting (AGM).

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Memorandum of Understanding

A Memorandum of Understanding (MoU) is a document that outlines the terms and conditions of the relationship between the school and the P&F Association or PEG. The MoU should be signed by the school and the P&F Association or PEG.

4. A P&F Association (P&FA) is a group of parents and friends who meet regularly to support the school. The P&FA is a voluntary organization and is not a part of the school. The P&FA is responsible for raising funds to support the school and for organizing events and activities for the school community. The P&FA should be established at the school's Annual General Meeting (AGM).





Contents

1. Application	11	12. President	17
2. Definitions	11	12.1 D... P...	17
3. Interpretation	12	13. Secretary	17
4. Purposes	12	13.1 D... U	17
4.1 P... k...	12	14. The Treasurer	18
4.2 P... U	12	14.1 D... U... U	18
5. Limitation	13	15. Sub-Committees	18
6. Membership	13	16. Planning	18
6.1 O... U M... U	13	17. Association Funds and Financial Records	18
6.2 E... M... U	13	17.1 F... A...	18
6.3 L... M... U	13	17.2 F... M... k...	18
7. Quorum	14	17.3 F... R... U	19
8. Ordinary Association Meetings	14	18. Dispute Resolution and Disciplinary Procedures	17
8.1 O... U A... M... U	14	18.1 D... R... U	17
8.2 A... G... U... M... U	14	18.2 D... M... U	17
8.3 ... G... U... M... U	15	19. Conflicts of Interest	20
9. Executive Members	15	19.1 D... C... U... U	20
9.1 C k ... E... M... U	15	19.2 P... U... U	20
9.2 E... M... U	15	20. Media Authorisation and Conduct	20
9.3 E... E... M... U	15	20.1 M... A... U	20
10. Cessation of Office	16	20.2 C... H... O	21
11. Power and Responsibilities of the Executive	16	21. When Notice is Taken to be Given	21
11.1 P... U... E... U	16	21.1 N... G...	21
11.2 R... U... E... U	16	22. Amendment of Constitution	21
11.3 D... E... M... U	17	23. Dissolution	21
		24. Precedent	21

1. APPLICATION

1.1 This Constitution applies to all Catholic Schools in the Diocese of Melbourne.

2. DEFINITIONS

1.2 In this Constitution, unless the context otherwise requires:

(a) **Annual General Meeting** means the meeting of the Association of Catholic Schools in the Diocese of Melbourne, as defined in **clause 8.2**.

(b) **Association** means the Association of Catholic Schools in the Diocese of Melbourne, as defined in **clause 8.2**.

(c) **Bishop** means the Bishop of the Diocese of Melbourne, as defined in **clause 8.2**.

(d) **Catholic Schools Office** means the office of the Catholic Schools Office in the Diocese of Melbourne, as defined in **clause 8.2**.

(e) **Conflict of interest** means a conflict of interest as defined in **clause 8.2**.

(f) **Diocese** means the Diocese of Melbourne, as defined in **clause 8.2**.

(g) **Minutes** means the minutes of the meeting of the Association of Catholic Schools in the Diocese of Melbourne, as defined in **clause 8.2**.

(h) **Parents** means the parents of the child in the Catholic school.

(i) **Parish** means the parish in which the school is situated.

(j) **Parish Priest** means the Parish Priest of the parish in which the school is situated.

(k) **President** means the President of the Association of Catholic Schools in the Diocese of Melbourne, as defined in **clause 8.2**.

(l) **Principal** means the Principal of the school.

(m) **Review** means the review of the Constitution of the Association of Catholic Schools in the Diocese of Melbourne, as defined in **clause 8.2**.

(n) **Reviewer** means the Reviewer of the Constitution of the Association of Catholic Schools in the Diocese of Melbourne, as defined in **clause 8.2**.

(o) **School** means the school.

(p) **School plans** means the school plans as defined in **clause 8.2**.

(q) **Secretary** means the Secretary of the Association of Catholic Schools in the Diocese of Melbourne, as defined in **clause 8.2**.

(r) **Special General Meeting** means the special general meeting of the Association of Catholic Schools in the Diocese of Melbourne, as defined in **clause 8.3**.

(s) **Treasurer** means the Treasurer of the Association of Catholic Schools in the Diocese of Melbourne, as defined in **clause 8.2**.

3. INTERPRETATION

1. Corresponding meanings - المعاني الكافية

() **corresponding meanings** - المعاني الكافية (تلك التي لها معنى واحد) معنى واحد

() **documents** - المعاني الضمنية (تلك التي لها معنى واحد) معنى واحد

() **gender** - المعاني المتعددة (تلك التي لها معنى واحد) معنى واحد

() **headings** - المعاني الضمنية (تلك التي لها معنى واحد) معنى واحد

() **legislation** - المعاني الضمنية (تلك التي لها معنى واحد) معنى واحد

() **month** - المعاني الضمنية (تلك التي لها معنى واحد) معنى واحد

() **references** - المعاني الضمنية (تلك التي لها معنى واحد) معنى واحد

() **replacement bodies** - المعاني الضمنية (تلك التي لها معنى واحد) معنى واحد

() **singular** - المعاني الضمنية (تلك التي لها معنى واحد) معنى واحد

() **year** - المعاني الضمنية (تلك التي لها معنى واحد) معنى واحد

(i) 凡由本會撥款予任何人士或團體，其用途須符合本會的宗旨；

(j) 本會撥款予任何人士或團體，其用途須符合本會的宗旨；

(k) 本會撥款予任何人士或團體，其用途須符合本會的宗旨；

(l) 本會撥款予任何人士或團體，其用途須符合本會的宗旨；

5. LIMITATION

(1) 本會撥款予任何人士或團體，其用途須符合本會的宗旨；

(2) 本會撥款予任何人士或團體，其用途須符合本會的宗旨；

(3) 本會撥款予任何人士或團體，其用途須符合本會的宗旨；

(4) 本會撥款予任何人士或團體，其用途須符合本會的宗旨；

(5) 本會撥款予任何人士或團體，其用途須符合本會的宗旨；

(6) 本會撥款予任何人士或團體，其用途須符合本會的宗旨；

(7) 本會撥款予任何人士或團體，其用途須符合本會的宗旨；

(8) 本會撥款予任何人士或團體，其用途須符合本會的宗旨；

(9) 本會撥款予任何人士或團體，其用途須符合本會的宗旨；

(h) **Funds must only be used for the purposes of the Association as set out in clause 4.2.**

(i) **Fund raising must only be undertaken after consultation with the Principal. All correspondence regarding fundraising must be co-signed by the Principal.**

6. MEMBERSHIP

6.1 Ordinary Members

本會撥款予任何人士或團體，其用途須符合本會的宗旨；

6.2 Ex-officio Members

本會撥款予任何人士或團體，其用途須符合本會的宗旨；

6.3 Life Membership

本會撥款予任何人士或團體，其用途須符合本會的宗旨；

7. QUORUM

(i) The number of members who are present at a meeting shall be a quorum for the purpose of the meeting if the number of members present is at least:

Student Population	Quorum
0-90	4 members or two members of the Executive Committee
91-200	5 members or two members of the Executive Committee
201+	6 members or two members of the Executive Committee

(ii) If the number of members present at a meeting is less than the quorum, the meeting shall be adjourned to a later date.

8. ORDINARY ASSOCIATION MEETINGS

8.1 Ordinary Association Meetings

(i) The Executive Committee shall call ordinary association meetings at least once a year.

(ii) (a) The Association shall elect a committee to prepare and submit to the Association at each annual meeting a report on the activities of the Association during the year.

(b) The Association shall elect a committee to prepare and submit to the Association at each annual meeting a report on the activities of the Association during the year.

(iii) The Association shall elect a committee to prepare and submit to the Association at each annual meeting a report on the activities of the Association during the year.

(iv) The Association shall elect a committee to prepare and submit to the Association at each annual meeting a report on the activities of the Association during the year.

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(xxiii) The Association shall elect a committee to prepare and submit to the Association at each annual meeting a report on the activities of the Association during the year.

(xxiv) The Association shall elect a committee to prepare and submit to the Association at each annual meeting a report on the activities of the Association during the year.

(xxv) The Association shall elect a committee to prepare and submit to the Association at each annual meeting a report on the activities of the Association during the year.

8.2 Annual General Meeting

(i) The Association shall hold an annual general meeting each year.

(ii) (a) The Association shall elect a committee to prepare and submit to the Association at each annual meeting a report on the activities of the Association during the year.

(b) The Association shall elect a committee to prepare and submit to the Association at each annual meeting a report on the activities of the Association during the year.

(iii) The Association shall elect a committee to prepare and submit to the Association at each annual meeting a report on the activities of the Association during the year.

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() M.A.G.M. ...

() A.G.M. ...

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clause 9.3.

8.3 Special General Meeting

() A.G.M. ...

() A.G.M. ...

() A.G.M. ...

9. EXECUTIVE MEMBERS

9.1 Composition of Executive Members

() ...

() E.F.O. ...

9.2 Executive Members

() E.V. ...

() P.U. ...

() ...

() ...

() E.V. M.A.G.M. ...

() C.O. ...

() **Conflicts of Interest** ...

9.3 Election of Executive Members

() E.V. M.A.G.M. ...

() A.C.C. ...

() ...

() O.U. ... **clauses 9.1(b),** ... **clause 9.3(e).**

(i) O J E E M.k J
clauses 9.1(b), k k J E k
k J
J C 3 J

(j) A J E
k k J
A J J k
J J A G J M
J J F J
k J
clauses 0 or (e)

(k) A A G J M J
J A k J PEG
k J J k k J
J (2) J J
A k F J
P&F A

(l) k k J E M.k J
F J D A
J J F k E k O J
C O J (14)
AGM
F J D C C 9.3(i)
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10. CESSATION OF OFFICE

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J J);

(ii) C

11.3 Duties of Executive Members

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14. THE TREASURER

14.1 Duties of the Treasurer

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17.3 Financial Records

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() A G M k k U E U k k k U U R A k k U k

() U k k U E U B U P U N U

() A U R U U U A G M

() A k U E U

() U R U U U U A U U

() k k k U U U k U k U A

() A U U k 1 J U 31 D k U U

() k U U C

() k U U U C C

() U C k k U k U

18. DISPUTE RESOLUTION AND DISCIPLINARY PROCEDURES

18.1 Dispute Resolution

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() U U U U U U k U

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() U U U U U U U U

() k U U C

() U U U U U C U

18.2 Disciplining Members

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() U U U U k U A U U U U C U

() k k U U U U U U U U U U U U U U U U U U U

Adoption of Constitution

Constitution of India, 1950 - C - A / V. G. J. M.

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_____ : _____
(in t t f A i t i n' Anny / i G n t i n)

C U M (U k)

U

E U P U (U k)

U

E (P U P U) (U k)

U

E (P U) (U k)

U

D :



1. OPEN MEETING

- f ... P... .. k... .. M ...
- f ... P... .. k... .. k... ..
- f A k... ..
- A
- A
- f C /cc
- A

2. MINUTES OF THE LAST MEETING TO BE ACCEPTED

- f M ...
- f M... .. M ...
- M
- A.
- A.?
- C / N

3. BUSINESS ARISING FROM PREVIOUS GENERAL MEETING

- f M U
- k
- U
- G B

4. CORRESPONDENCE

- f I O
- f H U
- I U
- G B
- f A. U
- M
- A.
- A.?
- C / N

5. REPORTS

1) P... R... J

2) ... R... J

M... _____

... _____

A... _____

A... ? _____

C... / N

3) ... / C ... /

4) F... R... J

M... _____

... _____

A... _____

A... ? _____

A... k... _____

... R... J, ... k... _____

6. AGENDA ITEMS

1) k... A... J

... _____

7. GENERAL BUSINESS

1) G... B... J... k... _____

2) M... _____

3) G... B... J... k... _____

4) A... J... k... J... _____

Note: It is important to note that the meeting is not a general business meeting.

8. MEETING CLOSED

1) ... J... k... _____

... C... J... _____

k... _____





Contents

1.	Application	26
2.	Definitions	26
3.	Purposes	27
4.	Limitation	28
5.	Membership	29
6.	Meetings	29
Appendix: Parent Engagement Group (PEG) Agenda Template		31

1. APPLICATION

1.1. The Parent Engagement Group (PEG) is a group of parents and staff who meet regularly to discuss and support the school's educational and pastoral care programs. The PEG is a key part of the school's communication and engagement strategy.

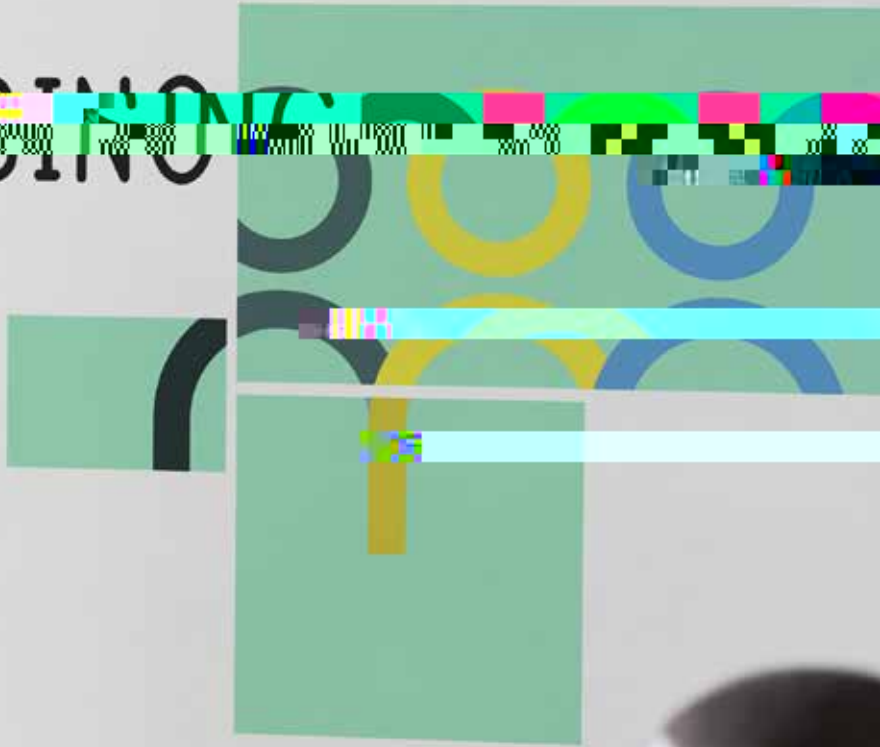
2. DEFINITIONS

- 1.1. **Bishop** k... R k C... B... D...
- 1.2. **Catholic Schools Office** k... R k C... C... D... M...-N... D... M...-N... C... O... (ABN 79 469 343 054).

1.) $\text{C}_6\text{H}_5\text{C}_6\text{H}_5$ $\xrightarrow{\text{H}_2, \text{Pt}}$ $\text{C}_6\text{H}_5\text{C}_6\text{H}_5$ PEG $\xrightarrow{\text{H}_2, \text{Pt}}$ $\text{C}_6\text{H}_5\text{C}_6\text{H}_5$

FUNDRAISING

Give #life
people



5.

- C. k. U. U. C. M.
- c) PEG k. U. k.
- d) PEG k. U. k. U. k. U.
- e) A. k. D. U. k. M.
- g) **Funds must only be used for the purposes of the PEG as set out in clause 4.2 of the Parents and Friends Association Constitution 2020.**
- h) **Fundraising must only be undertaken after consultation with the Principal. All correspondence regarding fundraising must be co-signed by the Principal.**

c) M... k... J... PEG k... J...

d) PEG... k... ()

e) N/M... PU... M... C... M... k k...

f) N... k... J... k k... .A... Jk... JPEG k...

g) M... k... J... PU... k k... .A... k... J... k...

)

1. OPEN MEETING

2. ACKNOWLEDGEMENT

3. PRAYER

(I A G A E E I G C - C E E
G E A I G E E
E E E F A)

4. APOLOGIES

5. PRINCIPAL'S REPORT

6. PEG FINANCIAL REPORT

7. ANY PROJECT GROUP REPORTS

8. EDUCATIVE COMPONENT (INFORMED BY PARENT/CARER COMMUNITY)

E C k c c U U c U U
k U c U . A
3 M U, U U
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k k k
k k k

9. AGENDA ITEMS

10.

Welcome

Leader

Our Schools need the support of all parents. Each one has his or her unique contribution to make; some special quality that can help build a community that really cares for children. Let us pray that all parents will experience a sense of warmth and welcome, and that there will be a rich sharing of ideas, talents and enthusiasm as together we go about our work of helping our children to grow and learn.

A.

L
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A

Above all, hold unfailing your love for one another since love covers a multitude of sins. Practise hospitality ungrudgingly to one another.

1 Peter 4: 8-9.

Bridges

Leader

The Catholic school is at its best when it is a vital part of the parish community, sharing in the Church's work of spreading the Good News. Let us do all we can to strengthen the links between our parish, our school and our homes. Let us pray that our children will feel at home in the Catholic community and see their Faith as something that gives meaning to their lives.

A.

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A

Put on them, as God's chosen ones ... compassion, kindness, lowliness, meekness and patience ... and above all these, put on love which binds everything together in perfect harmony. And let the peace of Christ rule in your hearts.

Colossians 3: 12-15

Hope

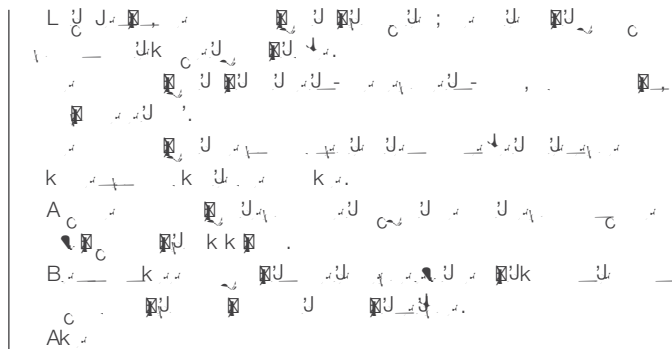


Recognition

Leader

We all know the power of praise and recognition in the building of self-esteem. Children, parents, teachers – we all flourish when our contributions are acknowledged. Let us begin this meeting by praying for the many generous people who help to build up and maintain our educating community.

A.



I have called you by your name,
You are mine.
Behold, I have carved you
In the palm of my hand.

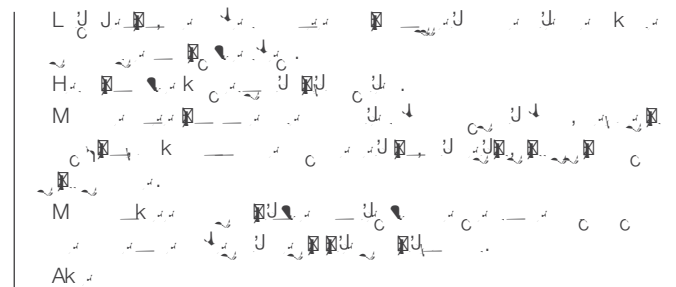
Isaiah 43:1; 49:16

Example

Leader

Children learn so much from watching their parents and teachers. This can be a somewhat frightening thought, yet, when we think about it, they are learning many more good things than bad from being with us. Let us resolve to show them more clearly what our deepest beliefs and values look like when they are acted upon. And let us pray for the strength to teach our children, and each other, by example as well as words.

A.



He took a child and put him in the midst of them, and taking

Values

Leader



Ending

Leader



